



DR. MEGHNAD SAHA COLLEGE

NAAC Accredited 'B'
(CGPA 2.42 in Cycle 1)

Recognized by UGC u/s 2(f) & 12 (B)

Affiliated to University of Gour Banga

Website: www.drmscollege.ac.in

At - Ranipur
P.O. - Tilna, P.S. - Itahar
Uttar Dinajpur District
West Bengal, India
PIN 733128

Reference No.:

NOTICE INVITING QUOTATION

Date:

**Digitally Printed Library Card; RFID Smart Card, Admission Register & Acknowledgement Slip
etc. of Dr. Meghnad Saha College**

NIQ No.: MSC/NIQ/08/2026-27

29.09.2026

Sealed Quotations are hereby invited by the Principal, Dr. Meghnad Saha College, from registered, reputed Vendors/ Suppliers for providing Digitally Printed Library Card, RFID Smart ID Card, and Admission Register & Acknowledgement Card for Dr. Meghnad Saha College, Itahar, Uttar Dinajpur. The quotation in a sealed cover should be marked. **"Quotation for Digitally Printed Library Card, RFID Smart Card, Admission Register & Acknowledgement Card"**

Tender should be submitted to the office of the college in hard copy or through college email (drmsctender@gmail.com) within 5th October, 2026 (2:00 P.M.). The date of opening of tender will be informed later in the website.

Sl No	Items	Qty	Unit	Ceiling rate (without GST)
1	Printed Library Ref Cards of each student (8 card per page) [Printed with fully digital colour mode]	1286	Pcs	Rs. 15.00 per student
2	Fully digitized colored RFID Smart Cards with QR code for Digital scanning and authentication (Horizontal/Vertical Layout)	1286	Pcs	Rs. 45.00 per card
3	Lanyard – Matching nylon/satin Lanyard printed with the institutions' title	1286	Pcs	Rs. 15.00 per piece
4	Pouch/Cover	1286	Pcs	Rs. 5.00 per piece
5	Protective Case – transparent plastic card pouch with opening at the top for lanyard loop attachment	1286	Pcs	Rs. 5.00 per piece
6	Admission Acknowledgement slips	1286	Pcs	Rs. 6.00 per piece
7	Admission Register with hard cover	01	Per book	Rs. 4,500/-
8	Delivery Cost	-	-	On Actual

For detailed information the Agency may contact the office of the Principal or Purchase cum Tender Committee Conveners' or Bursar (8240174014/7688037709/9851359590)

General Terms and Conditions:

- The quoted rates should be inclusive of all taxes
- No advance payment will be made. The payment will be made only after satisfactory delivery of the aforesaid materials.

(+91) 03523277707

drmsc.itahar@gmail.com



LAT: 25.460298° N
LON: 88.196748° E

- No advance payment will be made. The payment will be made only after satisfactory delivery of the aforesaid materials.
- The completion of the delivery needs to be approved by the college authority for the final payment.
- The authority reserves the right to either accept or reject any bid without assigning any reasons whatsoever and tenderer shall have no claim on this account.
- The vendor should have a valid Trade License, PAN, GST number, Bank account
- After completion of the aforesaid delivery, those documents need to be produced with the delivery chalan (two copies) and invoice (two copies)

Dr. Meghnad Saha College's Rights:

- **Right to Accept or Reject:** Dr. Meghnad Saha College may accept or reject any or all tenders, fully or partly and to cancel the tender process without assigning any reason. The College shall not be bound to accept the lowest bid.
- **Modification of Terms:** The College may modify, amend, any terms and conditions of the tender before the last date of submission (if necessary).
- **Compliance and Canvassing:** Bidders must follow all tender rules. Any attempt to influence canvass the College may lead to cancellation of the quotation. The decision of the College shall be final.
- **Award of Work:** The College reserves the right to award the work to one or more successful bidders, depending upon its requirements and the suitability of the bids.
- **Blacklisting:** A bidder may be blacklisted for an appropriate period if, without sufficient justification, the bidder fails to honour the bid or the terms of the work order after award.
- **Genuine and Branded Products:** All quoted and supplied items must be genuine, of the required specifications and of the specified brand. Any non-genuine, defective, or substandard material shall be rejected and replaced by the bidder at its own cost.
- **Validity of Tender:** The tender shall remain valid for three months from the date of issue. If no supply/work order is issued within this period, the tender process may be initiated afresh.
- **Final Authority:** All decisions of Dr. Meghnad Saha College regarding the tender, evaluation, award, rejection, or cancellation shall be final and binding, subject to applicable rules and regulations.

Discretion of the College

Dr. Meghnad Saha College reserves the right to defer, modify, or cancel the proposed purchase, even after selection of the vendor, due to financial constraints, administrative requirements, or other valid reasons. The vendor shall have no claim for compensation or damages in such circumstances.

Dispute Resolution and Arbitration

Any dispute arising out of the contract shall first be resolved through mutual discussion between the College and the Contractor. If the dispute remains unresolved, it shall be referred to arbitration under the **Arbitration and Conciliation Act, 1996**, and applicable rules. The arbitration shall be held at **Raiganj**,

Uttar Dinajpur, West Bengal. The Arbitrator shall be appointed by the Principal, Dr. Meghnad Saha College, and the decision shall be binding on both parties, subject to law.

Legal Jurisdiction:

All legal disputes related to this tender or contract shall be dealt with by the competent courts at **Raiganj, Uttar Dinajpur, West Bengal, only.**

Akhom
29.09.2026

(Dr. Amit Bhowmick)
Principal
Dr. Meghnad Saha College
Ranipur, Tilna, Itahar, U/D

Prof. (Dr.) Amit Bhowmick
Principal
Dr. Meghnad Saha College
Ranipur, Tilna, Itahar
Uttar Dinajpur, 733128, W.B

Copy forwarded for the information and necessary action

- ✓ 1. The Sub-Divisional Officer, Raiganj, U/Dinajpur
2. The Block Development Officer, Itahar Block, Itahar, U/Dinajpur
3. The Pradhan, Itahar Gram Panchayet, Itahar, U/Dinajpur
4. College Notice Board and College Website
5. Convenor, Purchase cum Tender sub-committee, Dr. Meghnad Saha College
6. Convenor, Finance sub-committee, Dr. Meghnad Saha College
7. Convenor, Website Development Committee, Dr. Meghnad Saha College

Biswas
29/9/26
(Dr. Jaygopal Biswas)
Bursar

Dr. Meghnad Saha College
Ranipur, Tilna, Itahar, U/D

Bursar
Dr. Meghnad Saha College
Itahar (Ranipur), Uttar Dinajpur

Saha
29/9/26
(Dr. Pratap Kumar Saha)
Convenor
Purchase cum Tender sub-
committee
Dr. Meghnad Saha College
Ranipur, Tilna, Itahar, U/D

Akhom
29.09.2026
(Dr. Amit Bhowmick)
Principal

Dr. Meghnad Saha College
Ranipur, Tilna, Itahar, U/D

Prof. (Dr.) Amit Bhowmick
Principal
Dr. Meghnad Saha College
Ranipur, Tilna, Itahar
Uttar Dinajpur, 733128, W.B

